

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos5B>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: PS-DBM
Region: 02
Address: Luzon, Alcala, Iloilo

Agency Code/UACS: A2280
Organization Type: SUC

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-ED4	ALCOHOL, Ethyl, 500 mL	bottle	124	0	0	124	6,319.04	9	0	0	9	458.64	10	0	0	10	509.60	9	0	0	9	458.64	152	50.96	7,745.9
2	12191601-AL-ED3	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	451.36	0.0
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-OB-P01	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.0
4	60121413-OB-P02	CLEARBOOK, Legal size	box	3	0	0	3	115.41	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	38.48	115.4
5	60121534-ER-P01	ERASER, plastic/rubber	piece	5	0	0	5	46.80	1	0	0	1	9.36	1	0	0	1	9.36	1	0	0	1	9.36	8	9.36	74.5
6	60121534-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.0
7	60121534-SP-G04	SIGN PEN, Fine Tip, Black	piece	145	0	0	145	6,484.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	145	44.72	6,484.4
8	60121534-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.0
9	60121534-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.0
10	60121534-SP-G25	SIGN PEN, Fine Tip, Blue	piece	34	0	0	34	1,520.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	34	44.72	1,520.4
11	60121534-SP-G28	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.0
12	60121534-SP-G23	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.0
13	60121534-SP-G26	SIGN PEN, Fine Tip, Red	piece	11	0	0	11	503.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	45.76	503.3
14	60121534-SP-G29	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.0
18	60121324-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.0
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121512-DO-C03	DOCUMENT CAMERA	unit	1	0	0	1	25,536.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	25,536.16	25,536.1
17	45111059-P99-P01	MULTIMEDIA PROJECTOR	unit	4	0	0	4	73,881.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	18,473.40	73,881.6
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	53	0	0	53	1,157.52	4	0	0	4	87.36	8	0	0	8	174.72	4	0	0	4	87.36	69	31.84	1,506.9

19	26111702-0T-A01	BATTERY, dry cell, size AA	pack	29	0	0	0	29	573.04	2	0	0	2	39.52	2	0	0	2	39.52	2	0	0	2	39.52	35	19.76	691.64
Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
20	26111702-0T-A03	BATTERY, dry cell, size D	pack	1	0	0	1	92.56	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	1	92.56	92.56
CLEANING EQUIPMENT AND SUPPLIES																											
21	47131812-WF-A01	AIR FRESHENER	can	62	0	0	62	5,416.32	4	0	0	4	349.44	5	0	0	5	436.80	4	0	0	4	349.44	75	87.36	6,552.00	
22	47131664-BR-S01	BROOM (Walls Tambo)	piece	10	0	0	10	1,279.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	127.92	1,279.20	
23	47131664-BR-T01	BROOM (Walls Ting-ling)	piece	5	0	0	5	119.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	23.92	119.60	
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	24	0	0	24	1,073.28	1	0	0	1	44.72	1	0	0	1	44.72	1	0	0	1	44.72	27	44.72	1,207.44	
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	17	0	0	17	612.00	0	0	0	0	0.00	1	0	0	1	36.00	0	0	0	0	0.00	18	36.00	648.00	
26	47131811-DE-E02	DETERGENT BAR	bar	4	0	0	4	37.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	9.35	37.44	
27	47131811-DE-F02	DETERGENT POWDER, all purpose	pouch	18	0	0	18	1,591.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	18	88.40	1,591.20	
28	47131803-DS-A01	DISINFECTANT SPRAY	can	43	0	0	43	6,484.40	0	0	0	0	0.00	3	0	0	3	492.40	0	0	0	0	0.00	46	150.80	6,935.20	
29	47131601-DU-P01	DUST PAN	piece	10	0	0	10	468.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	46.80	468.00	
30	47131802-FW-P01	FLOOR WAX, paste type, red	can	4	0	0	4	540.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	135.20	540.80	
31	47131830-FC-A01	FURNITURE CLEANER	can	19	0	0	19	4,387.68	1	0	0	1	226.72	1	0	0	1	226.72	1	0	0	1	226.72	22	226.72	4,987.84	
32	73101612-HS-L01	HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00	
33	47131804-HP-B01	MOP BUCKET	unit	4	0	0	4	9,152.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	2,284.00	9,152.00	
34	47131613-HP-H02	MOPHANDLE, heavy duty	piece	4	0	0	4	536.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	134.16	536.64	
35	47131619-HP-R01	MOPHEAD, made of rayon	piece	4	0	0	4	456.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	114.04	456.16	
36	47131501-RG-001	RAGS	lbo	24	0	0	24	1,372.80	1	0	0	1	57.20	2	0	0	2	114.40	1	0	0	1	57.20	28	57.20	1,601.60	
37	47131602-SC-A01	SCOURING PAD	pack	14	0	0	14	1,252.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	89.44	1,252.16	
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	43	0	0	43	5,980.00	1	0	0	1	130.00	1	0	0	1	130.00	1	0	0	1	130.00	46	130.00	5,980.00	
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	
41	47121702-WB-P01	WASTEBASKET	piece	8	0	0	8	349.44	0	0	0	0	0.00	1	0	0	1	43.68	0	0	0	0	0.00	9	43.68	393.12	
COLOR COMPOUNDS AND DISPERSIONS																											
42	12171703-SI-P01	INK, for stamp pad	bottle	22	0	0	22	686.40	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	31.20	23	31.20	717.60	
CONSUMER ELECTRONICS																											
43	52161535-0T-A01	DIGITAL VOICE RECORDER	unit	1	0	0	1	4,603.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,603.76	4,603.76	
FACE MASK																											
44	47131713-0T-A06	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00	
FILMS																											
45	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
46	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
FIRE FIGHTING EQUIPMENT																											
47	46191601-FE-A01	FIRE EXTINGUISHER, dry chemical	unit	3	0	0	3	4,196.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,398.80	4,196.40	
48	46191601-FE-A01	FIRE EXTINGUISHER, pure HCFC	unit	3	0	0	3	16,839.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	5,613.25	16,839.75	
FLAG OR ACCESSORIES																											
49	53121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	1	0	0	1	284.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	284.84	284.84	
FURNITURE AND FURNISHINGS																											
50	56101504-0T-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00	
51	56101504-0T-B01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.92	0.00	
52	56101519-TA-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00	
53	56101519-TA-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT	
54	40101004-EF-001	ELECTRIC FAN, ceiling mount, orbit type	unit	4	0	0	4	5,520.32	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	4	1,380.69	5,520.32		
55	40101004-EF-001	ELECTRIC FAN, Industrial, ground type	unit	2	0	0	2	2,219.36	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	2	1,109.68	2,219.36		
56	40101004-EF-001	ELECTRIC FAN, stand type	unit	9	0	0	9	9,000.48	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	9	1,006.72	9,000.48		
57	40101004-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	914.16	0.00		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
58	43211507-DS6003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	24,793.60	0.00		
59	43211507-DS6004	DESKTOP, for Mid-Range Users	unit	9	0	0	9	381,513.60	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	9	42,399.40	381,513.60		
60	43201827-HD-002	EXTERNAL HARD DRIVE	unit	10	0	0	10	30,180.80	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	10	3,018.08	30,180.80		
61	43202010-FD-004	FLASH DRIVE	piece	12	0	0	12	2,695.68	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	12	224.64	2,695.68		
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	1	0	0	1	42,380.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1	42,380.00	42,380.00		
63	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	46,000.00	0.00		
64	43211708-MO-002	COMPUTER MOUSE, Wireless	unit	6	0	0	6	1,017.12	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	6	169.92	1,017.12		
65	43212162-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	33,015.84	0.00		
66	43212162-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	11,014.64	0.00		
67	43212165-PR-001	PRINTER, Laser, Monochrome	unit	1	0	0	1	23,063.04	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1	23,063.04	23,063.04		
LIGHTING AND FIXTURES AND ACCESSORIES																											
68	39101628-LB-001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	29	0	0	29	2,352.48	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	29	81.12	2,352.48		
69	39101628-LF-001	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	205.82	0.00		
MANUFACTURING COMPONENTS AND SUPPLIES																											
70	31201610-GL-001	GLUE, all-purpose	jar	55	0	0	55	3,889.60	0	0	0	0	0.00	3	0	0	3	212.16	0	0	0	0	0.00	58	70.72	4,101.76	
71	31151804-SW-001	STAPLE WIRE, heavy duty (binder type), 23/13	box	16	0	0	16	366.80	0	0	0	0	0.00	2	0	0	2	45.10	0	0	0	0	0.00	18	22.55	405.90	
72	31151804-SW-001	STAPLE WIRE, standard	box	48	0	0	48	1,140.48	0	0	0	0	0.00	2	0	0	2	47.52	0	0	0	0	0.00	50	23.76	1,188.00	
73	31201502-1A-001	TAPE, electrical	roll	5	0	0	5	97.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	19.45	97.25	
74	31201503-1A-001	TAPE, masking, 24mm	roll	36	0	0	36	2,327.68	1	0	0	1	61.88	2	0	0	2	123.76	1	0	0	1	61.88	40	61.88	2,473.20	
75	31201503-1A-002	TAPE, masking, 46 mm	roll	26	0	0	26	3,150.16	0	0	0	0	0.00	1	0	0	1	121.16	0	0	0	0	0.00	27	121.16	3,271.32	
76	31201512-1A-001	TAPE, packaging, 48 mm	roll	18	0	0	18	542.88	0	0	0	0	0.00	1	0	0	1	30.16	0	0	0	0	0.00	19	30.16	573.04	
77	31201512-1A-001	TAPE, transparent, 24mm	roll	89	0	0	89	1,018.16	1	0	0	1	11.44	4	0	0	4	45.76	1	0	0	1	11.44	95	11.44	1,086.88	
78	31201512-1A-002	TAPE, transparent, 48 mm	roll	81	0	0	81	1,937.52	0	0	0	0	0.00	3	0	0	3	71.76	0	0	0	0	0.00	84	23.92	2,009.28	
79	31151507-TW-001	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	0.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
80	41111604-RJ-002	RULER, flexible, plastic, 450mm	piece	13	0	0	13	276.40	0	0	0	0	0.00	1	0	0	1	20.80	0	0	0	0	0.00	14	20.80	291.20	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
81	44121612-RL-001	BLADE, for general purpose cutter/utility knife	tube	21	0	0	21	336.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21	16.00	336.00	
82	44101602-FB-001	BINDING AND PUNCHING MACHINE	unit	1	0	0	1	10,104.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,104.64	10,104.64	
83	44101807-CA-001	CALCULATOR, Compact	unit	6	0	0	6	1,722.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	287.01	1,722.24	
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
85	44122105-BF-001	CLIP, backfold, 19mm	box	31	0	0	31	296.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	31	9.36	296.16	
86	44122105-BF-002	CLIP, backfold, 25mm	box	37	0	0	37	577.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	37	15.60	577.20	
87	44122105-BF-003	CLIP, backfold, 32mm	box	30	0	0	30	811.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	27.04	811.20	
88	44122105-BF-004	CLIP, backfold, 50mm	box	29	0	0	29	1,749.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	29	60.32	1,749.28	
89	44121801-CT-002	CORRECTION TAPE	piece	97	0	0	97	1,118.41	2	0	0	2	23.06	2	0	0	2	23.06	2	0	0	2	23.06	103	11.53	1,187.50	
90	44121812-CU-001	CUTTER/UTILITY KNIFE, for general purpose	piece	24	0	0	24	761.28	0	0	0	0	0.00	1	0	0	1	31.72	0	0	0	0	0.00	25	31.72	793.00	
91	44111515-OF-001	DATA FILE BOX	piece	147	0	0	147	1,348.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	147	77.20	1,148.40	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
92	44122011-DF-F01	DATA FOLDER	piece	54	0	0	54	3,706.56	2	0	0	2	137.28	2	0	0	2	137.28	2	0	0	2	137.28	60	68.64	4,114.40
93	4418202-DS-F01	DATE STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	469.78	0.00
94	44121506-EH-D01	ENVELOPE, Documentary, A4	box	6	0	0	6	5,041.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	840.32	5,041.92
95	44121506-EH-D02	ENVELOPE, Documentary, legal	box	27	0	0	27	26,118.06	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	27	1,078.48	28,118.06
96	44121506-EH-X01	ENVELOPE, Expanding, Kraft	box	31	0	0	31	42,621.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	31	1,374.88	43,621.28
97	44121506-EH-X02	ENVELOPE, Expanding, Plastic	box	5	0	0	5	152.45	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	30.49	152.45
98	44121504-EH-W02	ENVELOPE, Mailing	box	10	0	0	10	4,669.66	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	466.96	4,669.66
99	44121504-EH-W02	ENVELOPE, Mailing, with window	box	4	0	0	4	2,113.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	528.32	2,113.28
100	44111912-ER-001	ERASER, felt, for blackboard/whiteboard	piece	44	0	0	44	542.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	44	12.33	542.52
101	44122119-FA-F01	FASTENER	box	45	0	0	45	4,258.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	45	94.64	4,258.60
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	11	0	0	11	937.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	85.20	937.20
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	200	0	0	200	4,576.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	22.88	4,576.00
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	202	0	0	202	5,252.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	202	26.00	5,252.00
105	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	20	0	0	20	5,824.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	291.20	5,824.00
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	28	0	0	28	8,648.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	28	308.88	8,648.64
107	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.51	0.00
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	6	0	0	6	1,431.42	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	238.57	1,431.42
109	44122017-FO-F01	FOLDER, pressboard	box	8	0	0	8	7,621.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	952.64	7,621.12
110	44122011-FO-B03	FOLDER with tab, A4	pack	15	0	0	15	5,834.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	388.96	5,834.40
111	44122011-FO-B04	FOLDER with tab, Legal	pack	52	0	0	52	22,236.88	0	0	0	0	0.00	2	0	0	2	854.88	0	0	0	0	0.00	54	427.44	23,081.76
112	44122008-IT-T01	INDEX TAB	box	32	0	0	32	2,019.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	32	63.11	2,019.52
113	44111515-HP-002	MAGAZINE FILE BOX, Large	piece	32	0	0	32	4,060.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	32	126.88	4,060.16
114	44121716-MA-F01	MARKER, Fluorescent	set	6	0	0	6	255.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	42.64	255.84
115	44121708-HP-001	MARKER, Permanent, Black	piece	81	0	0	81	1,263.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	81	15.60	1,263.60
116	44121708-HP-002	MARKER, Permanent, Blue	piece	12	0	0	12	187.20	3	0	0	3	46.80	5	0	0	5	78.00	3	0	0	3	46.80	23	15.60	358.80
117	44121708-HP-003	MARKER, Permanent, Red	piece	10	0	0	10	156.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	15.60	156.00
118	44121708-HP-001	MARKER, Whiteboard, Black	piece	90	0	0	90	936.00	12	0	0	12	124.80	12	0	0	12	124.80	12	0	0	12	124.80	136	10.40	1,310.40
119	44121708-HP-002	MARKER, Whiteboard, Blue	piece	16	0	0	16	166.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16	10.40	166.40
120	44121708-HP-003	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00
121	44122104-PC-G01	PAPER CLIP, virly/plastic coated, 23mm	box	73	0	0	73	683.28	0	0	0	0	0.00	1	0	0	1	9.36	0	0	0	0	0.00	74	9.36	692.64
122	44122104-PC-G02	PAPER CLIP, virly/plastic coated, jumbo, 50mm	box	106	0	0	106	2,535.52	0	0	0	0	0.00	1	0	0	1	23.92	0	0	0	0	0.00	107	23.92	2,559.44
123	44101602-PS-F02	PAPER SHREDDER	unit	3	0	0	3	17,097.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	5,699.20	17,097.60
124	44101601-PT-F01	PAPER TRIMMER/CUTTING MACHINE	unit	4	0	0	4	37,190.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	9,297.60	37,190.40
125	44121706-PE-001	PENCIL, lead/graphite, with eraser	box	46	0	0	46	1,913.69	0	0	0	0	0.00	1	0	0	1	41.60	0	0	0	0	0.00	47	41.60	1,955.29
126	44121619-PS-F01	PENCIL SHARPENER	piece	12	0	0	12	2,558.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	213.20	2,558.40
127	44101602-PU-F01	PUNCHER, paper, heavy duty	piece	10	0	0	10	1,622.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	162.24	1,622.40
128	44122037-RB-F00	BINDING RING/COMB, plastic, 32 mm	piece	42	0	0	42	11,517.66	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	42	274.23	11,517.66
129	44122101-RB-001	RUBBER BAND No. 18	box	3	0	0	3	496.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	165.36	496.08
130	44121905-SF-F01	STAMP PAD, felt	piece	15	0	0	15	639.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	42.64	639.60
131	44121618-SO-G01	SCISSORS, symmetrical/asymmetrical	pair	31	0	0	31	1,289.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	31	41.60	1,289.60
132	44121615-ST-001	STAPLER, standard type	piece	19	0	0	19	2,766.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19	145.60	2,766.40
133	44121615-ST-001	STAPLER, heavy duty (blinder)	unit	5	0	0	5	4,773.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	954.72	4,773.60
134	44121613-SE-002	STAPLE REMOVER, pier-type	piece	12	0	0	12	574.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	47.84	574.08

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
135 44121005-TD-T01 TAPE DISPENSER, Table top	piece	5	0	0	5	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	78.00	390.00		
PAPER MATERIALS AND PRODUCTS																										
136 14111525-CA-A01 CARTOLINA, assorted colors	pack	21	0	0	21	1,900.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21	90.48	1,900.08		
137 14111506-CF-L11 COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.46	0.00		
138 14111506-CF-L12 COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,266.48	0.00		
139 14111506-CF-L22 COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00		
140 14111506-CF-L21 COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00		
141 14111506-CF-L31 COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00		
142 14111506-CF-L32 COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00		
143 14111609-LI-C01 LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00		
144 14111514-AP-S02 NOTEPAD, stick-on, 50mm x 76mm	pad	76	0	0	76	3,002.52	0	0	0	6	237.12	6	0	0	6	237.12	6	0	0	6	237.12	96	39.52	3,714.88		
145 14111514-AP-S04 NOTEPAD, stick-on, 76mm x 100mm	pad	56	0	0	56	3,552.64	0	0	0	6	386.64	6	0	0	6	386.64	6	0	0	6	386.64	78	63.44	4,694.56		
146 14111514-AP-S03 NOTEPAD, stick-on, 76mm x 76mm	pad	26	0	0	26	1,568.32	0	0	0	6	361.92	6	0	0	6	361.92	6	0	0	6	361.92	48	66.32	2,654.08		
147 14111514-AB-S02 STENO NOTEBOOK	piece	7	0	0	7	167.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	23.92	167.44		
148 14111507-PP-H01 PAPER, MULTICOPY A4	ream	117	0	0	117	21,050.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	117	179.92	21,050.64		
149 14111507-PP-H02 PAPER, MULTICOPY LEGAL	ream	116	0	0	116	24,499.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	116	211.42	24,499.92		
150 14111507-PP-C01 PAPER, MULTIPURPOSE A4	ream	229	0	0	229	37,391.12	6	0	0	6	979.68	6	0	0	6	979.68	6	0	0	6	979.68	247	163.28	40,330.16		
151 14111507-PP-C02 PAPER, MULTIPURPOSE LEGAL	ream	210	0	0	210	38,875.20	18	0	0	18	3,332.16	18	0	0	18	3,332.16	18	0	0	18	3,332.16	264	185.12	48,871.68		
152 14111521-PP-R01 PAD PAPER, ruled	pad	6	0	0	6	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	35.36	0.00		
153 14111503-PA-P01 PAPER, parchment	box	6	0	0	6	1,135.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	189.28	1,135.68		
154 14111531-4E-B01 RECORD BOOK, 300 PAGES	book	54	0	0	54	3,911.20	4	0	0	4	291.20	4	0	0	4	291.20	4	0	0	4	291.20	70	72.80	5,096.00		
155 14111531-4E-B02 RECORD BOOK, 500 PAGES	book	70	0	0	70	7,352.80	4	0	0	4	426.16	4	0	0	4	426.16	4	0	0	4	426.16	87	105.04	9,138.48		
156 14111704-TT-R04 TISSUE, INTERFOLDED PAPER TOWEL	pack	9	0	0	9	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	25.12	0.00		
157 14111704-TT-R02 TOILEY TISSUE PAPER, 2 ply	pack	192	0	0	192	19,368.96	10	0	0	10	1,008.80	10	0	0	10	1,008.80	10	0	0	10	1,008.80	232	103.88	22,395.16		
PERFUMES OR COLOGNES OR FRAGRANCES																										
158 53131626-HS-S01 HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	0.00		
PESTICIDES OR PEST REPELLENTS																										
159 10191509-BH-A01 INSECTICIDE	can	33	0	0	33	8,511.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	33	257.92	8,511.36		
PRINTED PUBLICATIONS																										
160 55101524-RA-H01 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9134)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1 44103809-DR-C05 DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00		
2 44103805-CA-C04 INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00		
3 44103805-CA-C02 INK CARTRIDGE, CANON CL-811, Colored	cart	8	0	0	8	9,426.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	1,178.32	9,426.56		
4 44103805-CA-B04 INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00		
5 44103805-CA-B02 INK CARTRIDGE, CANON PG-810, Black	cart	8	0	0	8	7,138.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	892.32	7,138.56		
6 44103805-EP-B07 INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	133	0	0	133	30,842.70	3	0	0	3	695.70	3	0	0	3	695.70	3	0	0	3	695.70	142	231.90	32,929.80		
7 44103805-EP-C07 INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	73	0	0	73	17,680.60	3	0	0	3	726.60	3	0	0	3	726.60	3	0	0	3	726.60	82	242.20	18,660.40		
8 44103805-EP-M07 INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	73	0	0	73	17,680.60	3	0	0	3	726.60	3	0	0	3	726.60	3	0	0	3	726.60	82	242.20	18,660.40		
9 44103805-EP-Y07 INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	73	0	0	73	17,680.60	3	0	0	3	726.60	3	0	0	3	726.60	3	0	0	3	726.60	82	242.20	18,660.40		
10 44103805-HP-B00 INK CARTRIDGE, HP C2704AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00		
11 44103805-HP-F00 INK CARTRIDGE, HP C2706AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00		
12 44103805-HP-B00 INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
13	44103105-HP-T30	INK CARTRIDGE, HP C9352AA (HP21), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44103105-HP-D17	INK CARTRIDGE, HP C0640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	830.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HP-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HP-M90	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HP-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HP-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	6	0	0	6	5,191.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	805.28	5,191.68
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	2	0	0	2	2,132.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,066.00	2,132.00
22	44103105-HP-B60	INK CARTRIDGE, HP CH565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
23	44103105-HP-C60	INK CARTRIDGE, HP CH566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	44103105-HP-B10	INK CARTRIDGE, HP CM045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
25	44103105-HP-C10	INK CARTRIDGE, HP CM046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HP-M10	INK CARTRIDGE, HP CM047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	44103105-HP-Y10	INK CARTRIDGE, HP CM048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
28	44103105-HP-B06	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
29	44103105-HP-T06	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
30	44103105-HP-D03	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	44103105-HP-T03	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
32	44103105-HP-B02	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	44103105-HP-C03	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.80	0.00
34	44103105-HP-M03	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
35	44103105-HP-Y03	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
36	44103105-HP-T01	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37	44103105-HP-B01	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38	44103105-HP-C01	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.80	0.00
39	44103105-HP-M01	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.80	0.00
40	44103105-HP-Y01	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	902.80	0.00
41	44103105-HP-B02	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42	44103105-HP-C08	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43	44103105-HP-M08	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	44103105-HP-Y08	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	44103105-HP-T09	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	44103105-HP-C01	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	44103105-HP-M01	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	44103105-HP-Y01	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	44103105-HP-B01	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-805	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	44103112-EP-813	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	44103112-EP-807	RIBBON CARTRIDGE, EPSON C135015531 (5015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44103109-EP-006	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	44103103-EP-009	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	44103103-EP-011	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
56	44103103-0R-015	TONER CARTRIDGE, BROTHER TN-3478, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57	44103103-0R-016	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	44103103-0R-033	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	44103103-0R-040	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	44103103-0R-063	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	44103103-CA-000	TONER CARTRIDGE, CANON CRG-324 II	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	44103103-HP-012	TONER CARTRIDGE, HP CB435A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63	44103103-HP-014	TONER CARTRIDGE, HP CB540A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64	44103103-HP-018	TONER CARTRIDGE, HP CE255A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65	44103103-HP-021	TONER CARTRIDGE, HP CE278A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.02	0.00
66	44103103-HP-022	TONER CARTRIDGE, HP CE285A (HP95A), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
67	44103103-HP-023	TONER CARTRIDGE, HP CE310A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,356.40	0.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44103103-HP-024	TONER CARTRIDGE, HP CE320A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75	44103103-HP-025	TONER CARTRIDGE, HP CE390A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.60	0.00
76	44103103-HP-026	TONER CARTRIDGE, HP CE400A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.04	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
80	44103103-HP-027	TONER CARTRIDGE, HP CE410A (HP305), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A (HP305), Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A (HP305), Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A (HP305), Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
84	44103103-HP-028	TONER CARTRIDGE, HP CE505A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
85	44103103-HP-028	TONER CARTRIDGE, HP CE505X, Black, high cap	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86	44103103-HP-032	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
87	44103103-HP-033	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
88	44103103-HP-035	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
89	44103103-HP-031	TONER CARTRIDGE, HP CF280XC	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,359.52	0.00
90	44103103-HP-036	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,890.00	0.00
91	44103103-HP-037	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
92	44103103-HP-039	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
93	44103103-HP-038	TONER CARTRIDGE, HP CF287A (HP87), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,829.00	0.00
94	44103103-HP-032	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,728.00	0.00
95	44103103-HP-036	TONER CARTRIDGE, HP CF350A, Black LaserJet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
96	44103103-HP-040	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,632.00	0.00
97	44103103-HP-040	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,632.00	0.00
98	44103103-HP-040	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,632.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	Apr	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
99	44103103-HP-001	TONER CARTRIDGE, HP CF360A (HP500A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
100	44103103-HP-004	TONER CARTRIDGE, HP CF361A (HP505A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101	44103103-HP-004	TONER CARTRIDGE, HP CF362A (HP505A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
102	44103103-HP-001	TONER CARTRIDGE, HP CF363A (HP500A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
103	44103103-HP-002	TONER CARTRIDGE, HP CF401A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,999.20	0.00
104	44103103-HP-002	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
105	44103103-HP-002	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
106	44103103-HP-002	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
107	44103103-HP-003	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
108	44103103-HP-004	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
109	44103103-HP-003	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
110	44103103-HP-004	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
111	44103103-HP-003	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
112	44103103-HP-004	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
113	44103103-HP-003	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
114	44103103-HP-004	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
115	44103103-HP-004	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
116	44103103-HP-000	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,080.00	0.00

SOFTWARE

1	4321513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	4321662-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	4322004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	4322107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	4322202-SFT-005	Contact management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	4322304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	4322402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	4322505-SFT-008	Educational or reference software	license	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
9	4322603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	4322850-SFT-005	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	4322901-SFT-000	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	4322902-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	4322905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	4323004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	4323205-SFT-014	Security and protection software	license	3	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0.00	0.00
16	4323405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1	80141505-TS-001	BALLPEN	piece	153	0	0	153	7,650.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	153	50.00	7,650.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	5	0	0	5	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	20,000.00	100,000.00
3	80141505-TS-003	LAMINATING FILM	pack	14	0	0	14	21,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	1,500.00	21,000.00
4	80141505-TS-004	STICKER PAPER	pack	88	0	0	88	30,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	88	350.00	30,800.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	35	0	0	35	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	35	0.00	0.00
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	Apr	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
8	80141505-T5-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	80141505-T5-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141505-T5-010	UNINTERRUPTIBLE POWER SUPPLY	unit	10	0	0	10	35,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	3,500.00	35,000.00
11	80141505-T5-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-T5-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-T5-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141505-T5-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-T5-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-T5-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	80141505-T5-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	80141505-T5-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-T5-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141505-T5-020	EXTENSION CORD	piece	13	0	0	13	10,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	800.00	10,400.00
21	80141505-T5-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-T5-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-T5-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141505-T5-024	PUSH PIN	pack	35	0	0	35	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	35	0.00	0.00
25	80141505-T5-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-T5-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-T5-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-T5-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-T5-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-T5-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-T5-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-T5-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-T5-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-T5-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-T5-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-T5-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-T5-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-T5-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-T5-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-T5-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-T5-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-T5-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-T5-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-T5-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-T5-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-T5-046	KEYBOARD	unit	3	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0.00	0.00
47	80141505-T5-047	DIGITAL CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-T5-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-T5-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-T5-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

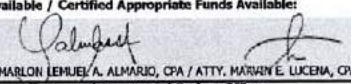
Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
81	80141505-TS-01	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
82	80141505-TS-02	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
83	80141505-TS-03	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-04	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-05	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-06	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-07	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-08	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-09	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-00	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-04	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-02	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-03	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-04	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-05	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

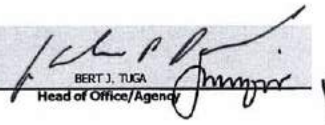
A. TOTAL		P	1,500,115.74
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	150,011.57
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B + C)		P	1,650,127.31
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

 RICHARD R. GUJAR
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

 MARLON LEMUEL A. ALMARICO, CPA / ATTY. MARVIN E. LUCENA, CPA
 Accountant / Budget Officer

Approved by:

 BERT J. TUCA
 Head of Office/Agency

Date Prepared: August 14, 2023

