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| <b>EDP</b> | <b>TRAVEL ORDER</b> |
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*Agnes S. Reyes, PhD*  
 Executive Director & Provost

\_\_\_\_\_ Date

**TRAVEL ORDER**

TO: \_\_\_\_\_

You are hereby directed to attend the \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_.

You are authorized to make the said trip on official business/time for \_\_\_ ( ) day/s, inclusive of travel.

**AGNES S. REYES, PhD**  
*Executive Director & Provost*

