







Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for this year									
			QTY																							
			Jan	Feb	Mar	Q1	Q1 amount	Apr	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
99	4412201-HO-01	pack	0	0	17	17	3,404.76	17	0	0	17	3,404.76	17	0	0	17	3,404.76	17	0	0	17	3,404.76	68	200.28	13,619.94	
100	4412201-FO-07	pack	0	0	20	20	4,961.60	17	0	0	17	4,234.36	17	0	0	17	4,234.36	17	0	0	17	4,234.36	71	249.08	17,684.48	
101	4412202-HO-01	box	0	0	15	15	14,289.60	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17	952.64	16,194.00	
102	4412201-FO-01	pack	0	0	7	7	3,697.20	2	0	0	2	799.39	3	0	0	3	1,138.90	2	0	0	2	799.20	14	379.60	5,314.40	
103	4412201-HO-02	pack	0	0	11	11	4,553.12	3	0	0	3	1,241.76	3	0	0	3	1,241.76	2	0	0	2	827.64	19	433.92	7,864.48	
104	4412208-IT-01	box	0	0	10	10	676.00	5	0	0	5	338.00	5	0	0	5	338.00	5	0	0	5	338.00	25	97.60	1,690.00	
105	4412126-M-01	set	0	0	6	6	186.66	3	0	0	3	93.33	4	0	0	4	124.44	3	0	0	3	93.33	16	31.11	497.76	
106	4412128-M-01	piece	0	0	56	56	448.56	33	0	0	33	272.51	39	0	0	39	322.53	38	0	0	38	314.76	166	82.7	1,396.26	
107	4412128-M-02	piece	0	0	19	19	157.13	24	0	0	24	196.48	19	0	0	19	157.13	19	0	0	19	157.13	81	82.7	669.27	
108	4412128-M-03	piece	0	0	7	7	57.89	9	0	0	9	74.63	7	0	0	7	57.89	4	0	0	4	33.08	27	82.7	223.29	
109	4412128-M-04	piece	0	0	82	82	791.30	41	0	0	41	395.65	81	0	0	81	781.65	41	0	0	41	395.65	249	9.85	2,364.26	
110	4412128-M-05	piece	0	0	47	47	453.55	5	0	0	5	48.25	15	0	0	15	144.75	3	0	0	3	48.25	72	8.65	694.40	
111	4412128-M-06	piece	0	0	22	22	212.20	2	0	0	2	19.50	11	0	0	11	115.80	2	0	0	2	19.50	38	9.65	366.70	
112	4412104-FC-01	box	0	0	56	56	483.92	32	0	0	32	282.24	31	0	0	34	299.88	31	0	0	31	271.42	153	8.82	1,349.46	
113	4412104-FC-02	box	0	0	47	47	514.62	33	0	0	33	642.18	35	0	0	35	681.10	33	0	0	33	642.18	148	19.46	2,890.08	
114	4415600-PS-01	unit	0	0	1	1	18,718.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	18,718.96	18,718.96	
115	4415600-PS-02	unit	0	0	0	0	0.00	1	0	0	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	1	9,297.60	9,297.60	
116	4412128-M-07	box	0	0	17	17	760.07	10	0	0	10	447.10	11	0	0	11	491.81	7	0	0	7	317.97	45	44.71	2,011.95	
117	4412128-M-08	piece	0	0	5	5	1,180.40	1	0	0	1	236.08	1	0	0	1	236.08	1	0	0	1	236.08	8	236.08	1,888.64	
118	4412128-M-09	piece	0	0	5	5	760.60	1	0	0	1	153.92	1	0	0	1	153.92	1	0	0	1	153.92	8	153.92	1,231.36	
119	4412128-M-10	box	0	0	5	5	674.00	1	0	0	1	135.20	1	0	0	1	135.20	1	0	0	1	135.20	8	135.20	1,081.60	
120	4412128-M-11	piece	0	0	8	8	319.36	2	0	0	2	79.84	1	0	0	1	38.92	1	0	0	1	38.92	12	38.92	479.04	
121	4412128-M-12	pair	0	0	25	25	1,638.00	6	0	0	6	393.12	7	0	0	7	489.84	2	0	0	2	111.04	40	95.53	2,630.80	
122	4412128-M-13	piece	0	0	17	17	3,159.20	2	0	0	2	399.20	4	0	0	4	790.40	2	0	0	2	395.20	25	187.60	4,580.00	
123	4412128-M-14	unit	0	0	5	5	3,489.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	693.15	3,489.75	
124	4412128-M-15	piece	0	0	9	9	418.59	4	0	0	4	186.04	1	0	0	1	46.51	0	0	0	0	0.00	14	46.51	651.14	
125	4412128-M-16	piece	0	0	5	5	387.90	1	0	0	1	77.58	0	0	0	0	0.00	0	0	0	0	0.00	6	77.58	465.48	
PAPER MATERIALS AND PRODUCTS																										
126	4411525-CA-01	pack	0	0	0	0	0.00	3	0	0	3	669.76	4	0	0	4	324.88	1	0	0	1	81.72	13	85.72	1,098.36	
127	4411506-CA-11	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	945.36	0.00	
128	4411506-CA-12	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,973.92	0.00	
129	4411504-HP-02	pad	0	0	0	0	0.00	24	0	34	58	2,448.48	29	0	0	29	1,074.74	24	0	0	24	890.44	111	37.06	4,113.66	
130	4411504-HP-04	pad	0	0	0	0	0.00	16	0	26	42	2,489.76	21	0	0	21	1,344.08	15	0	0	15	949.40	79	99.28	6,683.12	
131	4411504-HP-03	pad	0	0	0	0	0.00	9	0	15	24	1,248.00	16	0	0	16	832.00	9	0	0	9	468.00	49	92.00	2,448.00	
132	4411504-HP-05	piece	0	0	0	0	0.00	6	0	5	11	154.44	7	0	0	7	96.28	6	0	0	6	84.24	28	14.04	338.96	
133	4411507-HP-01	ream	0	0	0	0	0.00	61	0	29	120	25,694.00	63	0	0	63	13,469.40	56	0	0	56	12,400.40	241	232.80	51,925.99	
134	4411507-HP-02	ream	0	0	0	0	0.00	71	0	64	138	31,445.60	69	0	0	69	16,074.24	64	0	0	64	14,009.44	268	292.96	82,433.28	
135	4411507-HP-03	ream	0	0	0	0	0.00	61	0	72	133	18,139.62	66	0	0	66	8,990.94	60	0	0	60	6,264.40	269	137.24	36,674.66	
136	4411507-HP-04	ream	0	0	0	0	0.00	58	0	65	123	15,544.93	69	0	0	69	9,534.60	57	0	0	57	9,017.87	240	136.91	36,136.49	
137	4411531-HP-01	pad	0	0	0	0	0.00	0	0	2	2	69.64	0	0	0	0	0.00	0	0	0	0	0	0	69.64	0.00	
138	4411503-HP-01	box	0	0	0	0	0.00	1	0	1	2	308.62	0	0	0	0	0.00	0	0	0	0	0	0	308.62	0.00	
139	4411531-HP-01	book	0	0	0	0	0.00	7	0	13	20	1,034.00	10	0	0	10	917.80	6	0	0	6	593.30	36	191.20	3,301.20	
140	4411531-HP-02	book	0	0	0	0	0.00	3	0	37	40	4,982.40	9	0	0	9	1,121.94	1	0	0	1	124.56	50	124.56	6,226.00	
141	4411704-TP-01	pack	0	0	0	0	0.00	11	0	16	27	913.60	19	0	0	19	643.20	11	0	0	11	371.80	57	33.80	1,926.00	
142	4411704-TP-02	pack	0	0	0	0	0.00	27	0	46	73	7,288.32	42	0	0	42	4,193.38	27	0	0	27	2,095.00	142	99.84	14,177.26	

Item #	Item # Specifications	Unit of Measure	Monthly Quantity Requirement												Price	Total Quantity for this year	Total Amount for this year								
			Jan	Feb	Mar	Q1	Q1 amount	Apr	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
143	511025-HS-011 HAND SANITIZER	bottle	0	0	0	23	1,096.84	11	0	0	31	936.88	17	0	0	17	1,446.36	11	0	0	11	935.85	62	896.00	5,274.96
Pesticides or Pest Repellents			Jan	Feb	Mar	Q1	Q1 amount	Apr	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
144	1019105-TR-401 INSECTICIDE	can	0	0	5	5	696.80	6	0	0	6	836.18	5	0	0	6	836.16	6	0	0	6	835.16	28	339.36	3,295.28
PRINTED PUBLICATIONS			Jan	Feb	Mar	Q1	Q1 amount	Apr	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
146	5101024-RH-011 HANDBOOK ON PHILIPPINE GOVERNMENT PROCEDURE (RA 9194 and its DSR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)			Jan	Feb	Mar	Q1	Q1 amount	Apr	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
1	4410105-8R-006 DRUM CARTRIDGE, BROTHER DR-965, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
2	4410105-CA-004 INK CARTRIDGE, CANON CL-741, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
3	4410105-CA-002 INK CARTRIDGE, CANON CL-811, Cyan	cart	0	0	5	5	5,891.60	0	0	0	0	0.00	5	0	0	5	5,891.60	0	0	0	0	0	0	0.00	11,783.20
4	4410105-CA-804 INK CARTRIDGE, CANON FC-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	4,200.00	0	0	0	0	0	0	0.00	11,194.56
5	4410105-CA-802 INK CARTRIDGE, CANON FC-811, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
6	4410105-EP-817 INK CARTRIDGE, EPSON C11614100 (T6641), Black	cart	0	0	10	10	2,310.00	10	0	0	10	2,310.00	10	0	0	10	2,310.00	0	0	0	0	0	0	0.00	9,276.00
7	4410105-EP-817 INK CARTRIDGE, EPSON C11614100 (T6641), Cyan	cart	0	0	7	7	1,695.60	4	0	0	4	968.80	7	0	0	7	1,695.60	0	0	0	0	0	0	0.00	5,328.40
8	4410105-EP-817 INK CARTRIDGE, EPSON C11614100 (T6641), Magenta	cart	0	0	7	7	1,695.60	4	0	0	4	968.80	7	0	0	7	1,695.60	0	0	0	0	0	0	0.00	5,328.40
9	4410105-EP-817 INK CARTRIDGE, EPSON C11614100 (T6641), Yellow	cart	0	0	7	7	1,695.60	4	0	0	4	968.80	7	0	0	7	1,695.60	0	0	0	0	0	0	0.00	5,328.40
10	4410105-HP-840 INK CARTRIDGE, HP C8964A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
11	4410105-HP-740 INK CARTRIDGE, HP C8964A (HP82), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
12	4410105-HP-809 INK CARTRIDGE, HP C8951A (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
13	4410105-HP-710 INK CARTRIDGE, HP C8952A (HP23), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
14	4410105-HP-817 INK CARTRIDGE, HP C8964A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
15	4410105-HP-717 INK CARTRIDGE, HP C8953A (HP20), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
16	4410105-HP-040 INK CARTRIDGE, HP C8972A (HP208L), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
17	4410105-HP-040 INK CARTRIDGE, HP C8973A (HP208L), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
18	4410105-HP-040 INK CARTRIDGE, HP C8974A (HP208L), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
19	4410105-HP-840 INK CARTRIDGE, HP C8975A (HP208L), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
20	4410105-HP-820 INK CARTRIDGE, HP C8951A (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
21	4410105-HP-720 INK CARTRIDGE, HP C8952A (HP23), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
22	4410105-HP-840 INK CARTRIDGE, HP C8964A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
23	4410105-HP-043 INK CARTRIDGE, HP C8966A (HP931XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
24	4410105-HP-043 INK CARTRIDGE, HP C8967A (HP931XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
25	4410105-HP-043 INK CARTRIDGE, HP C8968A (HP931XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
26	4410105-HP-035 INK CARTRIDGE, HP C8922A (HP794), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
27	4410105-HP-726 INK CARTRIDGE, HP C8933A (HP794), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
28	4410105-HP-823 INK CARTRIDGE, HP C1207A (HP30), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
29	4410105-HP-723 INK CARTRIDGE, HP C1208A (HP30), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
30	4410105-HP-743 INK CARTRIDGE, HP F6V26A (HP68), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
31	4410105-HP-843 INK CARTRIDGE, HP F6V27A (HP68), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
32	4410105-HP-030 INK CARTRIDGE, HP JUS11A (HP55), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
33	4410105-HP-040 INK CARTRIDGE, HP JUS14A (HP55), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
34	4410105-HP-040 INK CARTRIDGE, HP JUS17A (HP55), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
35	4410105-HP-040 INK CARTRIDGE, HP JUS18A (HP55), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
36	4410105-HP-040 INK CARTRIDGE, HP JUS20A (HP55XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
37	4410105-HP-040 INK CARTRIDGE, HP JUS21A (HP55XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
38	4410105-HP-040 INK CARTRIDGE, HP JUS22A (HP55XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00







